

---

# REGION 17 AWARDS

*Based off of the original program written by Admiral Johnathan Simmons, Fleet Captain Bob Buckeley, and Brigadier Debra Kern.*

*Revised by Regional Support Officer, Captain Dave Foster and Regional Coordinator, Brigadier Bran Stimpson.*

*Ratified by the Region 17 Council of Commanding Officers and approved by Regional Coordinator, Brigadier Bran Stimpson on Feb 25, 2005.*

## Purpose:

The Region 17 Awards Program recognizes our hardworking and exceptional STARFLEET members in good standing. These people are recognized for their participation and support of STARFLEET and Regional Activities, going beyond the level of the average STARFLEET Region 17 member.

The presentation of Awards at the Regional Awards Banquet will encompass the Region 17 Awards, as well as the 17<sup>th</sup> Brigade Awards.

Certain Region 17 Awards are submitted to the STARFLEET Awards program as Region 17's nominations for the corresponding International Award. The STARFLEET level awards are presented at the STARFLEET International Conference.

The Region 17 Awards Director will chair the Region 17 Awards Committee, and carries no voting privileges except in the event of a tie. The Awards Committee will be made up of one (1) volunteer from each chapter.

All nominations are sent to the Region 17 Awards Director for distribution to the award judges. Nomination forms will be available in the Awards section of the Region 17 website or by request from the Awards Director.

## Regional Awards Committee:

An Awards Committee under the Regional Awards Director will be formed. The members of this committee will be volunteers from the various different chapters/shuttles in the Region. Each member must be from a different chapter/shuttles. No Commanding Officers, Executive Officers, Regional Staff, or Brigade Staff members will serve on this committee. If a member of this committee is nominated for an award, an alternate will be chosen to vote on that award category.

Certain awards, as in the Individual Awards are not judged by the Regional Awards Committee but are judged by the Regional Coordinator.

## Nomination Requirements:

All regional awards require a written nomination consisting of no more than 750 words. Nominations are to be sent to the Regional Awards Director, who in turn will see that they are distributed to the Regional Awards Committee.

## **Award Types**

### Communication Awards:

All Region 17 chapters and their members will be eligible for Region 17 Communications Awards. Communication awards cover websites, newsletters, and promotional materials. Promotional Materials are defined as booth displays, Fliers/Brochures, Business Cards, and PowerPoint Presentations.

Awards in this area are –

Chapter Website of the Year  
Shuttle Website of the Year  
Chapter Newsletter of the Year  
Shuttle Newsletter of the Year  
Best Overall Presentation  
Best Flier/brochure (B/W)  
Best Flier/brochure (color)  
Best Business Card

Charity / Community Service Recognition Awards:

Charity/Community Service Recognition Awards are defined as those awards that require community service or charitable donations. Donations can be time, labor, or donated items.

Awards in this area are –

The Order of George and Gracie (Animals)  
The Order of Bajor (Arts, Culture, and Humanities)  
The Order of Boothby (Education)  
The Order of Hikaru Sulu (Environment)  
The Order of Dr Leonard McCoy (Health)  
The Order of Edith Keeler (Human Services)  
The Order of Ambassador Sarek (International)  
The Order of Captain Janeway (Public Benefit)  
The Order of Surak (Religion)  
Overseas Coupon Award  
The Great Bird Humanitarian Award

Individual Awards:

Individual Awards are defined as all the awards that are presented at anytime throughout the year, to multiple winners, and highlight exceptional service to the organization.

Awards in this area are –

Region 17 Medal of Honor  
Region 17 Medal of Valor  
Helping Hands Award  
Distinguished Service Award  
Achievement Award  
Starfleet Academy Achievement Award  
Recruiter's Award  
Ambassadorial Citation  
Jonathon Archer Fellowship Award

Annual Awards:

Annual Awards are defined as those awards that are presented annually at the Region 17 Awards Banquet, held during the Region 17 Summit.

Awards in this area are –

Starship of the Year  
Shuttle of the Year  
Commanding Officer (CO) of the Year  
Flag Officer of the Year  
Officer of the Year

Enlisted member of the Year  
Junior Member of the Year  
Mother Ship of the Year  
Pat Stewart Medal of Excellence

## AWARD DESCRIPTIONS & CRITERIA

### COMMUNICATION AWARDS

#### WEBSITES

##### **Chapter Web Site of the Year**

One Annual Winner- Certificate presented at Annual Awards Banquet.

The Chapter Website of the Year is the best overall site that promotes a STARFLEET Region 17 Chapter. Overall look, content, and ease of use will be taken into account. Nominations must be submitted to the Regional Awards Director for the Awards Committee.

##### **Shuttle Web site of the Year**

One Annual Winner- Certificate presented at Annual Awards Banquet.

The Shuttle Website of the Year is the best overall site that promotes a STARFLEET Region 17 Chapter-in-Training. Overall look, content, and ease of use will be taken into account. . Nominations must be submitted to the Regional Awards Director for the Awards Committee.

#### NEWSLETTERS

##### **Chapter Newsletter of the Year**

One Annual Winner- Certificate presented at Annual Awards Banquet.

The Chapter Newsletter of the Year is the best newsletter for any Chapter of Region 17, that provides the best collaboration between design and content. Newsletters can be either printed or electronic. To be considered for this award, copies of the newsletter need to be sent to the Regional Awards Director.

##### **Shuttle Newsletter of the Year**

One Annual Winner- Certificate presented at Annual Awards Banquet.

The Shuttle Newsletter of the Year is the best newsletter for any Chapter-in-training of Region 17, which provides the best collaboration between design and content. Newsletters can be either printed or electronic. To be considered for this award, copies of the newsletter need to be sent to the Regional Awards Director.

#### PROMOTIONAL MATERIALS

##### **Best Overall Presentation any Media**

One Annual Winner- Certificate presented at Annual Awards Banquet.

Best Overall Presentation is for the promotional presentation of any component of STARFLEET Region 17 in terms of graphic design and layout. This Presentation can be either printed, electronic, or a display. To be considered for this award, copies of the presentation need to be sent to the Regional Awards Director

##### **Best Overall Flier/Brochure (Black and White)**

One Annual Winner- Certificate presented at Annual Awards Banquet.

Best Overall Flier/Brochure (Black and White) is for the flier/brochure of any component of STARFLEET Region 17 in terms of graphic design and layout, and presented in Black and White. Fliers/Brochures can be either printed or electronic. To be considered for this award, copies of the flier/brochure need to be sent to the Regional Awards Director.

**Best Overall Flier/Brochure (Color)**

One Annual Winner- Certificate presented at Annual Awards Banquet.

Best Overall Flier/Brochure (Color) is for the flier/brochure of any component of STARFLEET Region 17 in terms of graphic design and layout, and presented in Color. Fliers/Brochures can be either printed or electronic. To be considered for this award, copies of the flier/brochure need to be sent to the Regional Awards Director.

**Best Business Card**

One Annual Winner- Certificate presented at Annual Awards Banquet.

Best Business Card is for the business card of any component of STARFLEET Region 17 in terms of graphic design and layout. Business cards need to be printed. To be considered for this award, copies of the business card need to be sent to the Regional Awards Director.

## CHARITY/COMMUNITY SERVICE RECOGNITION AWARDS

**The Order of George & Gracie**

Annual Recognition- Certificate(s) presented at Annual Awards Banquet.

This award is presented to individuals or components of STARFLEET Region 17, which have demonstrated the ideals of Star Trek by supporting the cause(s) of animals. Nominations must be sent to the Regional Awards Director for Awards Committee approval.

**The Order of Bajor**

Annual Recognition- Certificate(s) presented at Annual Awards Banquet.

This award is presented to individuals or components of STARFLEET Region 17, which have demonstrated the ideals of Star Trek by supporting the cause(s) of the arts, culture, and humanities. . Nominations must be sent to the Regional Awards Director for Awards Committee approval.

**The Order of Boothby**

Annual Recognition- Certificate(s) presented at Annual Awards Banquet.

This award is presented to individuals or components of STARFLEET Region 17, which have demonstrated the ideals of Star Trek by supporting the cause(s) of education. Nominations must be sent to the Regional Awards Director for Awards Committee approval.

**The Order of Hikaru Sulu**

Annual Recognition- Certificate(s) presented at Annual Awards Banquet.

This award is presented to individuals or components of STARFLEET Region 17, which have demonstrated the ideals of Star Trek by supporting the cause(s) of the environment. Nominations must be sent to the Regional Awards Director for Awards Committee approval.

**The Order of Dr. Leonard McCoy**

Annual Recognition- Certificate(s) presented at Annual Awards Banquet.

This award is presented to individuals or components of STARFLEET Region 17, which have demonstrated the ideals of Star Trek by supporting the cause(s) of health. Nominations must be sent to the Regional Awards Director for Awards Committee approval.

**The Order of Edith Keeler**

Annual Recognition- Certificate(s) presented at Annual Awards Banquet.

This award is presented to individuals or components of STARFLEET Region 17, which have demonstrated the ideals of Star Trek by supporting the cause(s) of human services. Nominations must be sent to the Regional Awards Director for Awards Committee approval.

**The Order of Ambassador Sarek**

Annual Recognition- Certificate(s) presented at Annual Awards Banquet.

This award is presented to individuals or components of STARFLEET Region 17, which have demonstrated the ideals of Star Trek by supporting the cause(s) of international relief & support. Nominations must be sent to the Regional Awards Director for Awards Committee approval.

**The Order of Captain Janeway**

Annual Recognition- Certificate(s) presented at Annual Awards Banquet.

This award is presented to individuals or components of STARFLEET Region 17, which have demonstrated the ideals of Star Trek by supporting the cause(s) of public benefit. Nominations must be sent to the Regional Awards Director for Awards Committee approval.

**The Order of Surak**

Annual Recognition- Certificate(s) presented at Annual Awards Banquet.

This award is presented to individuals or components of STARFLEET Region 17, which have demonstrated the ideals of Star Trek by supporting the cause(s) of religion. Nominations must be sent to the Regional Awards Director for Awards Committee approval.

**Overseas Coupon Award**

Annual Recognition- Certificate(s) presented at Annual Awards Banquet.

The chapter that gathers the highest dollar value in coupons and sends it in to the OCP program will win this annual award. Nominations must be sent to the Regional Awards Director for Awards Committee approval.

**The Great Bird Humanitarian Award**

One Annual Winner- Certificate & Plaque presented at Annual Awards Banquet.

This award is presented to an individual or component of STARFLEET Region 17, that best represents Gene Rodenberry's ideals for a positive view of the future by actively planning, directing, and participating in charity and/or community service events. Nominations must be sent to the Regional Awards Director for Awards Committee approval.

## INDIVIDUAL AWARDS

**Region 17 Medal of Honor**

Presented on an "as needed" basis – Certificate.

This is awarded to the member who at great risk of life in the act of Heroism and Bravery saved a life or lives. Must have three nominations sent to the Regional Awards Director.

**Region 17 Medal of Valor**

Presented on an "as needed" basis – Certificate.

This Award is presented to the member who saved a life or lives while their life was not at risk. Nominations must be sent to the Regional Awards Director for Awards Committee approval.

**Helping Hands Award**

Presented on an "as needed" basis – Certificate.

This is awarded to a member and components that provide emergency care (medical or otherwise) to another individual during a traumatic (i.e. life threatening) situation. In that case, nominations must include a detailed description of the incident, preferably including accounts from

witnesses or involved individuals, if available. Nominations must be sent to the Regional Awards Director for Awards Committee approval.

#### **Distinguished Service Award**

Presented on an "as needed" basis – Certificate.

The Distinguished Service Award is presented to those members of STARFLEET that have consistently provided exceptional service to Region 17 or STARFLEET, by promoting regional goals, presenting a positive face of STARFLEET and the Region to the public, and by taking a proactive attitude towards the region's stated goals. To qualify, two separate nominations from members of Region 17 are required. Nominations must be sent to the Regional Awards Director for Awards Committee approval.

#### **Achievement Award**

Presented on an "as needed" basis – Certificate.

The Achievement Award is bestowed on members of STARFLEET that provided exceptional service to the region and STARFLEET by supporting regional goals and providing a positive face for the region and STARFLEET. Nominations must be sent to the Regional Awards Director for Awards Committee approval.

#### **Starfleet Academy Achievement Award**

Presented on an "as needed" basis – Certificate.

This award is presented to members of Region 17 that have passed with honors 6 or more STARFLEET Academy courses in a concurrent 6 month period. Nominations must be sent to the Regional Awards Director for Awards Committee approval.

#### **Recruiter's Award**

Presented on an "as needed" basis – Certificate.

This award is given to an individual or a component of Region 17 that has made serious effort, and had significant impact on the growth of STARFLEET membership within the Region. Nominations must be sent to the Regional Awards Director for Awards Committee approval.

#### **Ambassadorial Citation**

Presented on an "as needed" basis – Certificate.

This award is presented to recognize extraordinary contributions and assistance of outside associates, businesses, and organizations. Criteria: STARFLEET Region 17 appreciates the help of those who help support our various causes and efforts. This award shows our appreciation. Nominations must be sent to the Regional Awards Director for Awards Committee approval.

#### **Jonathon Archer Fellowship Award (formally the Interactive Achievement Award)**

Presented on an "as needed" basis – Certificate.

This award is given to an individual or a component of Region 17 that promotes fun, fellowship and camaraderie among the components of Region 17 without being exclusionary.

The intent of this award is to promote and foster inter-chapter cooperation and activities. This is important as because chapters participating with other chapters helps make our region stronger and helps chapters with recruiting as prospective members see the opportunity to get to know even more people who share their common interests. Nominations must be sent to the Regional Awards Director for Awards Committee approval.

## **ANNUAL AWARDS**

#### **STARFLEET Region 17 Starship of the Year**

One Annual Winner- Plaque and Certificate presented at Annual Awards Banquet.

This chapter illustrates through accomplishments, achievements, and actions the best of what STARFLEET is. STARFLEET is an organization that promotes the ideas of "Star Trek" This chapter shows this by

involving itself in community service, promotes FUN and fellowship with activities and projects, promotes the IDIC philosophy, and has a solid administration. The ship's newsletter and membership handbook reflects their chapter's culture, values, morals, and ideals.

The Awards Judges will evaluate the nomination based on the following criteria:

- Administration – reporting on time to RC, Essay on how your starship demonstrates the spirit and culture of STARFLEET and the region. The essay (one page) is to be included with the awards report or nomination.
- Participation Level
  - o An informative newsletter for members about science news, space exploration, Star Trek, chapter, regional and Fleet information. These are just examples of articles found in newsletters.
  - o Membership manual that reflects the chapter and is not a carbon copy from another ship.
- Chapter activities – What the chapter accomplished as a crew. Fellowship and fun events participated in.
- Section Participation – Sections are the states you are in. For example, New Mexico has 5 chapters and Colorado has 6. The state you are in is a section.
- Regional Participation – What the chapter does for the Fleet.
- Community Service – what the chapter does to service their community through charity programs and educational programs. Like OCP, Make a Wish Foundation, American Cancer Society Relay for life teams, astronomy or science clubs, community watch programs, and physical fitness programs.

#### **STARFLEET Region 17 Shuttle of the Year**

One Annual Winner- Plaque and Certificate presented at Annual Awards Banquet.

This chapter-in-training illustrates through accomplishments, achievements, and actions the best of what STARFLEET is. STARFLEET is an organization that promotes the ideas of “Star Trek” This chapter-in-training shows this by involving itself in community service, promotes FUN and fellowship with activities and projects, promotes the IDIC philosophy, and has a solid administration. The shuttle's newsletter and membership handbook reflects their chapter's culture, values, morals, and ideals. Any chapter-in-training that was a shuttle for most of the year (6-months) is eligible for this award.

The Awards Judges will evaluate the nomination based on the following criteria:

- Administration – What is the shuttle's reporting record to the Mother Ship Commanding Officer and Regional Coordinator? Demonstrates the true spirit and culture of STARFLEET. Is the growth of the shuttle successful in creating a command structure, stimulating membership, participation for the shuttle, creating a newsletter, and membership handbook reflecting the shuttle and not the Mother Ship? Did the shuttle complete the shuttle program on time (9 months or less)?
- Chapter Activities – What is the shuttle doing for activities and projects?
- Section, Regional, and Fleet participation – Is the shuttle involved and participating throughout SFI?
- Community Service – assisting their community in charity programs and projects and creating a positive light for themselves and STARFLEET?

#### **STARFLEET Region 17 Commanding Officer (CO) of the Year**

One Annual Winner- Plaque and Certificate presented at Annual Awards Banquet.

This Commanding Officer exemplifies the best dedication and involvement to STARFLEET, Region 17, and his or her starship. The Commanding Officer made significant accomplishments and is the role model for all STARFLEET and Region 17.

The Awards Judges will evaluate the nomination based on the following criteria:

- Attendance & Participation
  - o Participation level in Fleet, Region, and Chapter activities
  - o Participation level in Regional Conference and Summit
  - o Participation level in International Conference
  - o Hosting projects and activities in the Region and chapter
- Attitude
  - o CO displays a positive attitude and does not attack, ridicule, or be critical of any member in Fleet, the Region, or chapter
  - o CO will not write up his or her own promotion package or award reports and nomination. (The CO's boss does this)
  - o CO motivates and inspires subordinates, peers, and others in Fleet, the Region and on their chapters to be the best they can be in participating in activities or heading a project or charity program. The CO is a capable mentor and teacher.
  - o CO does not take credit for others work or recognition.
- Does the CO inspire the kind of positive attitude in all members of Fleet, the Region, and chapter and would you want him or her as your CO on your ship?

#### **STARFLEET Region 17 Flag Officer of the Year**

One Annual Winner- Plaque and Certificate presented at Annual Awards Banquet.

This Flag Officer is the best of the best of Region 17's Flag Officers. He or she exemplifies through actions and accomplishments their positive attitude and demeanor reflecting the ideals and spirit of STARFLEET. Flag Officer is defined as anyone with the rank of Fleet Captain and above.

The Awards Judges will evaluate the nomination based on the following criteria:

- Attendance & Participation
  - o Participation level in Fleet, Region, and Chapter activities
  - o Participation level in Regional Conference and Summit
  - o Participation level in International Conference
- Attitude
  - o Does the nominee follow the Officer Code of Conduct to the best of his or her ability?
  - o Does the nominee support their fellow members in Fleet, the Region, and chapter?
  - o Does the nominee demonstrate devotion and enthusiasm in all they do in Fleet, the Region, or chapter?
  - o Does the nominee demonstrate support as best as they can in times of crisis?
  - o Does the nominee demonstrate their leadership abilities through any projects or activities for charity organizations?

#### **STARFLEET Region 17 Officer of the Year**

One Annual Winner- Plaque and Certificate presented at Annual Awards Banquet.

This Officer is the best Officer in Region 17. He or she exemplifies through actions and accomplishments their positive attitude, enthusiasm, and devotion to the ideals and spirit of STARFLEET and Region 17.

The Awards Judges will evaluate the nomination based on the following criteria:

- Attendance & Participation
  - o Participation level in Fleet, Region, and Chapter activities
  - o Participation level in Regional Conference and Summit
  - o Participation level in International Conference
- Attitude
  - o Does the nominee follow the Officer Code of Conduct to the best of his or her ability?



- Does the nominee support their fellow members in Fleet, the Region, and chapter?
- Does the nominee demonstrate devotion and enthusiasm in all they do in Fleet, the Region, or chapter?
- Does the nominee demonstrate support as best as they can in times of crisis?
- Does the nominee demonstrate their leadership abilities through any projects or activities for charity organizations?

**STARFLEET Region 17 Enlisted member of the Year**

One Annual Winner- Plaque and Certificate presented at Annual Awards Banquet.

This enlisted member of region 17 is the best out of all other enlisted members. The enlisted member exemplifies through actions and accomplishments the ideals and spirit of STARFLEET and Region 17.

The Awards Judges will evaluate the nomination based on the following criteria:

- Attendance & Participation
  - Participation level in Fleet, Region, and Chapter activities
  - Participation level in Regional Conference and Summit
  - Participation level in International Conference
- Attitude
  - Does the nominee support their fellow members in Fleet, the Region, and chapter?
  - Does the nominee demonstrate devotion and enthusiasm in all they do in Fleet, the Region, or chapter?

Does the nominee demonstrate support as best as they can in times of crisis?

**STARFLEET Region 17 Junior Member of the Year**

One Annual Winner- Plaque and Certificate presented at Annual Awards Banquet.

This junior member is the best of all other junior members in region 17. This young person is an excellent student and participates in a lot of chapter and region activities and is an excellent role model for others like him or her to follow. Junior Member is defined as a member of the Region under the age of 18.

The Awards Judges will evaluate the nomination based on the following criteria:

- Attendance & Participation
  - Participation level in Fleet, Region, and Chapter activities
  - Participation level in Regional Conference and Summit
  - Participation level in International Conference
- Attitude
  - Does the nominee support their fellow members in Fleet, the Region, and chapter?
  - Does the nominee demonstrate devotion and enthusiasm in all they do in Fleet, the Region, or chapter?

Does the nominee demonstrate support as best as they can in times of crisis?

**STARFLEET Region 17 Mother Ship of the Year**

One Annual Winner- Plaque and Certificate presented at Annual Awards Banquet.

This starship distinguished itself by supporting the growth of a shuttle to become an active commissioned starship of STARFLEET. This starship exemplified the meaning and spirit of STARFLEET as an ideal model of what a Starship in Fleet is all about.

The Awards Judges will evaluate the nomination based on the following criteria:

- Administration
  - Did the Mother Ship demonstrate the meaning and spirit of STARFLEET to the shuttle?
  - Did the Mother Ship demonstrate the shuttle how to do timely reports for the Regional Coordinator and to the Mother Ship's Commanding Officer?

- Did the Mother Ship assist the shuttle in organizing a command and support structure and instruct them how to run the shuttle and to motivate participation from the shuttle's members?
- Did the Mother Ship demonstrate how to create a shuttle newsletter and handbook to reflect the culture of the shuttle and not create a carbon copy of the mother starship's newsletter and handbook?
- Growth
  - Did the Mother Ship work with the shuttle during every phase of the shuttles creation, answering all questions and letting the shuttle do their own work?

**NOTE:** Visits and joining in the activities and projects of the shuttle is going above and beyond but because of distance and costs involved in transportation, this not a requirement for the Mother Ship or a criterion for eligibility for this award.

**Pat Stewart Medal of Excellence**

One Annual Winner- Plaque and Certificate presented at Annual Awards Banquet.

The Pat Stewart Medal of Excellence will be the best of the Flag Officer, Commanding Officer, Officer of the Year, Junior Member of the Year, and Enlisted Member annual awards.

The Awards Judges will evaluate the nomination based on the following criteria:

- Attendance & Participation
  - Participation level in Fleet, Region, and Chapter activities
  - Participation level in Regional Conference and Summit
  - Participation level in International Conference
- Attitude
  - Does the nominee follow the Officer Code of Conduct to the best of his or her ability?
  - Does the nominee support their fellow members in Fleet, the Region, and chapter?
  - Does the nominee demonstrate devotion and enthusiasm in all they do in Fleet, the Region, or chapter?
  - Does the nominee demonstrate support as best as they can in times of crisis?
  - Does the nominee demonstrate their leadership abilities through any projects or activities for charity organizations?