

# TIBURON MEMBER RECOGNITION PROGRAM

There are three levels to the USS TIBURON Member Recognition Program, KUDOS, COMMENDATIONS, and AWARDS. The three levels are meant to recognize the achievements and hard work of members on different levels. The first level begins with a general thank you, kind of a pat on the back, this level is called Tiburon Kudos, the second level is more formal and is a written letter from the Commanding Officer of the Tiburon, and this level is called a Commendation. The third and final level is very formal and is an Award.

## KUDOS

The KUDOS system is designed as general thank you and pat on the back for good hard work. The actual KUDO is a 5x7 certificate that thanks the member for their hard work. It is signed by the Commanding Officer. All of member has to do to recommend another member for a KUDO is to write a note to the Promotion & Review Board telling why you think that this member deserves a KUDO. The Promotion & Review Board will then review your recommendation and if approved they will forward the KUDO's to be signed by the Commanding Officer and be presented at the next Crew Meeting.

## COMMENDATION

Good service should be recognized: it's the right thing to do. People like good news – it gives them an emotional boost. A letter of Commendation is a letter from the Commanding Officer commending a member for a job well done. These are issued by the Tiburon Commanding Officer at their discretion or at the request of a member of the Tiburon. The Commendation is a letter from the Commanding Officer and signed and delivered to the member that it is being issued to.

## AWARD

The starship USS TIBURON issues decorations or awards for action of service and sacrifice beyond normal duty requirements. They may be issued either individually or as part of unit, group, or organization. In no way are these decorations meant to infringe – copy – degrade the armed services of Terran and should only be worn only at STAR TREK® occasions.

This section deals with the awards themselves, their qualifying criteria and appearance. The hallmark of the TIBURON Awards Program is the award triangles. TIBURON members can wear representing the various awards and decorations they've earned. The triangles used are identical to the triangular seen on the dress tunics in the classic "STAR TREK" series. Of course, "STAR TREK: THE UNDISCOVERED COUNTRY" used award ribbons that were the similar to the rectangular military ribbons used today.

In addition to wearing the triangles on your formal uniform, you can wear them on your duty uniform; as well as your chapter jackets or shirts. For proper display of your triangles, see the section "Displaying Your Award Triangles."

The triangles are meant to be a serious representation of a member's achievements, thus they should not be worn in a satiric, mocking or disrespectful manner. This would diminish the reason of having awards in the first place: to give serious recognition to TIBURON members who have distinguished themselves and have earned the privilege to display their award triangles.

Who can recommend TIBURON Awards?

Any member of the USS TIBURON (hereafter known as "Recommending Member" or RM) may recommend a member for an award, as long as the person to be nominated meets the criteria.

How to determine if an award is warranted?

Before recommending an award, the RM must first be certain that the award is warranted in the first place. Awards must not be recommended for a member or unit that simply performs their duty as expected. Usually, if you have to ask yourself if the award is warranted, then it probably isn't. Typically, a member/unit has made a significant accomplishment or achievement; or has performed their duty with above average zeal and diligence. This is what should be considered and noted.

The best way that an RM can determine recommending the appropriate award is to seek out the opinion of his/her Commanding Officer, Executive Officer, Second Officer, and/or Operations Officer. They can give the RM objective views that will help in deciding an award recommendation and selecting the appropriate award.

It is important that RM's carefully and seriously consider award recommendations. Carefully read that criteria for each award. That will help to determine the appropriate award. If the award criteria do not seem to apply, then an award is not warranted.

Although the Promotion & Review Board reviews all award nominations the Commanding Officer has the final say on the approval on the TIBURON awards. If the Commanding Officer does not feel that an award is not warranted for the actions cited in the recommendation, but the action is deserving of another TIBURON award, he/she will make this determination.

Please keep in mind that this program is to be utilized instead of awarding promotions as a means of recognizing member's accomplishments and performance of duty. If the member being awarded has distinguished service record at their current rank, a promotion can then be considered in addition to the award the individual is being recommended for (as sort of icing on the cake). Again, the awards program is meant to solve the problem of using promotions as a reward (as there are only so many ranks a person can achieve).

Procedure for recommending TIBURON awards;

There are two forms to be used when recommending TIBURON awards; the Individual Award Recommendation Form (*form#*) and the Unit Award Recommendation Form (*form#*). Fill out the appropriate form to make an award recommendation and please type or print carefully. Illegible forms will cause a delay in processing.

A TIBURON unit is a department, office, team or service made up of two or more TIBURON members and/or associates.

After reading the criteria for the awards and having determined that the award or awards are warranted, fill out the appropriate forms, and send them to the Promotion & Review Board, who will review the form and approve or not approve your recommendation. If not approved, it will be sent back to you with an explanation as to why it was not. If the RM still feels that the award is warranted, he/she may appeal to the Commanding Officer. The appeal will be considered and the Commanding Officer will render a decision, which will be final. The RM will be notified as to the Commanding Officers decision.

There are no limits as to how often a member or unit may be recommended. Again, this program is driven by the work of those members and units who do more then what's expected or is routine: work that is so significant that it demands recognition. These awards WILL not be given out like candy, TIBURON members and units who earn these awards will have indeed worked to earn them.

#### **USS TIBURON Awards**

The following are the awards officially recognized by the USS TIBURON. These awards recognize TIBURON members, units, and associates for outstanding and significant duty, deeds, accomplishments, and achievements.

Carefully read the award criteria in order to determine the appropriate award for recommendation.

#### **USS TIBURON INDIVIDUAL AWARDS**

##### **MEDAL OF HONOR**



**Citation** - FOR GREAT RISK OF LIFE IN AN ACT OF HEROISM AND BRAVERY.

**Criteria** - This award is given to members who risks losing his/her life in an act of rescue and/or giving aid and assistance. When recommending this award, please include any media documentation, police or emergency service report or testimony for the individual(s) rescued or aided.

**Triangle Description** -

**Devices** - Gold "V" (Valor)

**NOTE:** This award does not apply to those who have an occupation that regularly invokes risk. The exception is when the member performs an act of heroism and/or rescue above and beyond that normally encountered on the job; or while off-duty.

#### **STAR CROSS**

Citation - **FOR THE SAVING OF A LIFE OR LIVES.**

**Criteria** - For members who assist in saving a life or lives with little or no risk. An example would be giving someone CPR, rendering first aid, or assisting in a lifesaving effort. Include any documentation and/or testimonial.

**Triangle description** -

Devices - Bronze and Silver Oak Leaf for subsequent awards.

#### **DISTINGUISHED SERVICE AWARD**

**Citation** - FOR SERVICE FAR ABOVE AND BEYOND THE CALL OF DUTY, THAT POSITIVELY BENEFITS OR AFFECTS THE TIBURON IN A significant WAY.

**Criteria** - This award recognizes members' hard work on a project or activity, or special assignment that results in a significant benefit for the TIBURON.

**Triangle description** -

**Devices** – Bronze and Silver Oak Leaf for subsequent awards.

#### **"LEGION OF MERIT" AWARD**

**Citation** - FOR A TIBURON MEMBERS WHO HAVE SERVED WITH DISTINCTION FOR 20+ YEARS.

**Criteria** – For members who have served in TIBURON a minimum of 20 years, and have a solid record of achievements and decorations.

Triangle description -

#### **PURPLE HEART**

**Citation** - AWARDED TO A MEMBER WHO BECAME INJURED WHILE ENGAG IN A TIBURON PROJECT, ACTIVITY (EVEN RECREATIONAL), AND REQUIRING PROFESSIONAL MEDICAL ATTENTION.

**Criteria** – For members who gather in the name of TIBURON or on their way to or from a TIBURON gathering, incurring injury serious enough that it requires professional medical attention. A document confirming that the injured member was attended to by a physician/medical professional or treated at a medical facility should be included with



the recommendation.

Triangle description -

#### “DEAREST BLOOD” DECORATION

Citation - POSTHUMOUSLY GIVEN TO A TIBURON MEMBER WHO DIED WHILE IN SERVICE TO THE TIBURON.

Criteria – For deceased members with a distinguished record of involvement in the Tiburon (this includes a 1-grade promotion). The triangle will be included with a certificate, so that it may be presented to the family of the deceased; with their permission the triangle may be laid with the deceased. The appropriate rank pips or symbol will be included with the certificate and triangle.

Triangle description -

#### “LET ME HELP” AWARD

Citation - FOR HELPING A CHARITY, CAUSE, AND/OR COMMUNITY EVENT.

Criteria - For members who unselfishly and repeatedly assist charities and causes (excluding personal monetary donations) on a regular basis.

Triangle description -

#### PRETARES AWARD OF COMMENDATION

Citation - FOR AN ACT OF EXTRAORDINARY SERVICE OR DUTY BY A TIBURON MEMBER

Criteria - For members who have performed their duties with marked distinction; heading or been involved in a project or activity bringing about significant distinction for his/her department, ship, or the TIBURON.

Triangle description –

#### DECORATION FOR CONSPICUOUS SERVICE

**Citation** - A 5-YEAR TOUR MARKER: FOR A MEMBER IN GOOD STANDING, WHO HAS EXCELLENT MEETING ATTENDANCE OR HAS CORRESPONDED REGULARLY

**Criteria** - See Citation.

**Triangle Description** -

**Devices** - Bronze/Silver/Gold stars for subsequence awards

**"FINAL FRONTIER" AWARD**

**Citation** – FOR SUPPORTING OF THE SPACE PROGRAM OR PROMOTING SCIENCE FACT

**Criteria** - TIBURON recognizes that promoting today's space program may help to bring about a "Star Trek" like future. Members and units who avidly keep abreast of, and help educate members and the public about the space program, are recognized with this award.

**Triangle description** –

Devices -

**MERITORIOUS SERVICE AWARD**

**Citation** - TO NOTE AVID PARTICIPATION AND/OR PERFORMANCE OF DUTY BY YOUNG TIBURON MEMBERS.

**Criteria** - This award is meant to help motivate involvement of young TIBURON members (up to age 18). Those who distinguish themselves by their participation and/or perform of their assigned duty with zeal will earn this award.

**Triangle description** -

Devices -

**CITATION FOR MERITORIOUS SERVICE**

**Citation** – TO RECOGNIZE OUTSTANDING ADMINSTRATIVE SERVICE TO THE TIBURON.

**Criteria** – This award is meant to recognize those members who put in countless hours of dedication and service to the administrative aspects of TIBURON operations.

**Triangle description** –

**Devices** –.

**USS TIBURON Civilian Awards**

**CIVILIAN DISTINGUISHED SERVICE AWARD**

**Citation** - TO RECOGNIZE THE EXTRAORDINARY CONTRIBUTIONS AND ASSISTANCE OF OUTSIDE BUSINESSES, ASSOCIATES AND ORGANIZATIONS

**Criteria** - TIBURON appreciates those who help support our various causes and efforts. This award shows our appreciation.

Triangle description - NONE

## **USS TIBURON HONORARY MEMBERSHIP**

**Citation** - TO BESTOW ON A PERSON OR PERSONS WHO HAVE BENEFITED AND/OR SPONSORED TIBURON ACTIVITIES ON AN ONGOING BASIS.

**Criteria** - Those outside of the TIBURON who continue to support the TIBURON's projects, causes, and activities, can be made an honorary member as an ultimate display of appreciation.

Triangle description – NONE

## **USS TIBURON UNIT AWARDS**

### **JOINT MERITORIOUS SERVICE AWARD**

**Citation** - FOR A TIBURON UNIT THAT WORKS JOINTLY WITH AN OUTSIDE CLUB ON A PROJECT OR ACTIVITY.

**Criteria** - Sometimes a TIBURON unit works in a joint effort with an outside club on a project or activity. This award recognizes that effort. Documentation of the effort must be included.

**Triangle description** -

**Devices** - Bronze and Silver Oak Leaf for subsequent awards

### **UNIT DISTINGUISHED SERVICE AWARD**

**Citation** - NOTING A UNIT THAT HAS PERFORMED WITH EXCELLENCE.

**Criteria** - A unit that has performed its duty with ongoing excellence, or above and beyond the call of duty, is recognized with this award.

Triangle description -

### **UNIT COMMENDATION AWARD**

**Citation** - FOR EXCELLENT PERFORMANCE OF AN ACT OF DUTY OR SERVICE

**Criteria** - A unit that has performed its duty with distinction, or acts of service that results in significant benefits and/or with excellence is deserving of this award.

Triangle description -

### **MERITORIOUS UNIT COMMENDATION AWARD**

**Citation** - FOR ONGOING COMMUNITY SERVICE

**Criteria** - A unit that is involved in community service (either the local or world community) on a regular or ongoing basis, thus promoting the concept of "Let Me

Help”, is eligible for this award.

**Triangle description -**

Devices -

**CAMPAIGN CITATION**

**Citation** - BEING INVOLVED IN A CHALLENGE THAT BENEFITS A CHARITY OR CAUSE.

**Criteria** - If a TIBURON unit is challenged by another unit or outside club, to take part in a function that will benefit a charity or cause, the unit is awarded this citation. Documentation must be included that shows the official involvement of the unit being cited.

**Triangle description -**

Devices -

**“E” (Enterprise) AWARD**

**Citation** - TO THE VICTOR OF A FORMALLY DECLARED RECREATIONAL COMPETITION.

**Criteria** - If a TIBURON unit competes against another unit and/or outside club in a formally declared recreational competition and wins that competition, that unit can receive this award. Documentation of the competition must be included.

**Triangle description -**

**Devices** -Silver “E”

**USS TIBURON SCHOLASTIC AWARDS**

**“LEGION OF HONOR”**

Citation -

Criteria - For students who have made the honor roll.

Appropriate documentation must be included with recommendation:

**Triangle description -**

**Devices** -

Elementary School – Bronze Star

Junior High School – Silver Star

High School – Gold Star

College – Bronze Oak Leaf

STARFLEET Academy – Silver Oak Leaf

### **SCHOLASTIC ACHIEVEMENT AWARD**

Citation -

Criteria -Recognizes a Cadet

member's scholastic grade (through 12<sup>th</sup> grade) averages. Documentation must be included with the recommendation.

Triangle description -

**Device** - "B" average - Large Bronze Star

**Device** - "A" average - Large Silver Star

### **USS TIBURON ANNUAL AWARDS**

#### **MEMBER OF THE YEAR.**

**Citation** - FOR THE MOST OUTSTANDING MEMBER OF THE YEAR.

**Criteria** - This is for the member who has shown best overall dedication and involvement to the TIBURON; and has made significant accomplishments to it.

**Triangle description** -

#### **USS TIBURON "CLASS OF EXCELLENCE"**

**Citation** – MISSION COMMANDER OF THE YEAR

**Criteria** - For a Mission Commander who has shown excellent leadership and administration skills, is well thought of by his/her crew, but most significantly, helps set the direction and vision for the mission.

**Triangle description** –

#### **DEPARTMENT CHIEF OF THE YEAR**

**Citation** - DEPARTMENT CHIEF OF THE YEAR

**Criteria** - For a Department Chief who has shown excellent organizational skills and has established a department that is functional and as a unit, contributes significantly to its ship. The DC sets the example for his/her staff to help the CO encourage involvement and participation in the ship. The DC regularly attends Executive Committee meetings and has been a DC for a minimum of one year.



**Triangle description -**

**Devices** - Bronze and Silver Oak Leaf for subsequent awards.

**DEPARTMENT ACHIEVEMENT AWARD**

**Citation** - FOR THE MOST OUTSTANDING DEPARTMENT OF THE YEAR.

**Criteria** - For a department that has shown considerable support, undertaken projects and events related to the department, provided guest speakers and activities for meetings, has a section in the newsletter, lends support to shuttle(s) department.

**Triangle description –**

**USS TIBURON HONOR ROLL**

**Citation** - FOR THE MOST OUTSTANDING MIDSHIPMAN OF THE YEAR.

**Criteria** - For a member up to 18 years of age, who has shown significant involvement on his/her starship, does very well in school, and shown an avid interest in science fact. The cadet may have also taken a course(s) at STARFLEET Academy.

**Triangle description -**

**COMMUNICATIONS EXCELLENCE**

**Citation** - MOST OUTSTANDING ARTICLE

**Criteria** - This is for the most outstanding article in the OPEN WATERS for the proceeding year. This can be any type of article that appeared in the newsletter as so far as it is an original article, not one taken from another publication or para-phrased in anyway.

**Triangle description -**

**ATTENDANCE EXCELLENCE**

**Citation** – FOR ATTENDING ALL CREW MEETINGS WITHIN A YEAR

*NOTE: THIS AWARD MAY BE GIVEN TO MORE THEN ONE PERSON A YEAR.*

**Criteria** – This award recognizes any member who has not missed any meetings with in the past year

**Triangle description –**

**RECRUITMENT AWARD**

**Citation** – FOR THE MEMBER WHO HAS RECRUITED 5 OR MORE MEMBERS IN ONE

YEAR.






**Criteria** – This award recognizes any member who has recruited 5 or more members within the last calendar year. The recipient also receives a ½ discount off their next membership renewal.

**Triangle description** –

NOTE: THIS AWARD MAY BE GIVEN TO MORE THEN ONE PERSON A YEAR AND DOES NOT INCLUDE MEMBERS RECRUITED AT MEMBERSHIP DRIVES.

**AWARD DEVICES**

As with contemporary military practice, the TIBURON award triangles employ the use of various devices, or attachments to denote multiple entitlements (cluster) of the same award, or particular distinction. IF YOU BECOME A LONG-TIME MEMBER OF THE USS TIBURON, IT'S FEASIBLE THAT YOU WILL EARN MULIPLE AWARDS! OF COURSE, THAT DEPENDS ON YOUR WORK AND INVOLVEMENT. Thus, one device is used to represent a cluster or special distinction, rather than to display a device for each time an award is received. Unless otherwise noted, here are the devices used on TIBURON award triangles.

 Bronze Star	 Silver Star
The bronze star represents second entitlements of the award that it is authorized on.	The silver star represents the third entitlement of the award that it is authorized on.
 Gold Star	 Bronze Oak Leaf Cluster
The gold star represents the fourth and subsequent entitlement of the award that it is authorized on.	The bronze oak leaf cluster represents second entitlements of award that it is authorized on.
 Silver Oak Leaf Cluster	 Bronze Arrowhead
The silver oak leaf cluster represents third and subsequent entitlement of the award that it is authorized on.	The bronze arrowhead represents the second and subsequent entitlements of the unit awards
 Bronze Palm	 The Valor Device
The bronze palm represents the second and subsequent entitlement of the award that it is authorized on.	The "V" device represents valor and does not denote an additional award.

**Displaying Your Award**

The TIBURON Award Triangles represent your accomplishments in the USS TIBURON. If you have earned these awards, you should be proud to display them! The following show how the triangles are to be displayed on your formal uniform, duty uniform or chapter jacket.

**Attaching the awards**

The award are "pin-backed" this will allow you to re-arrange your triangles with ease.

Award Patterns

The illustrations in Figure 1 show how the triangles can be arranged if you choose the classic pattern. Note the seeming logical progression as you build your "star" (as Captain Kirk displayed). The "pin-back" will allow you to arrange and re-arrange your triangles, as you desire. Another way to wear your triangles are in rows. This is reminiscent of the way current military triangles are worn. The triangles are worn seven-in-a-row, with the highest award centered under the comm-badge and above the other triangles. You will receive instructions as to how to make the pattern backing to display your triangles in either arrangement.

Figure 1

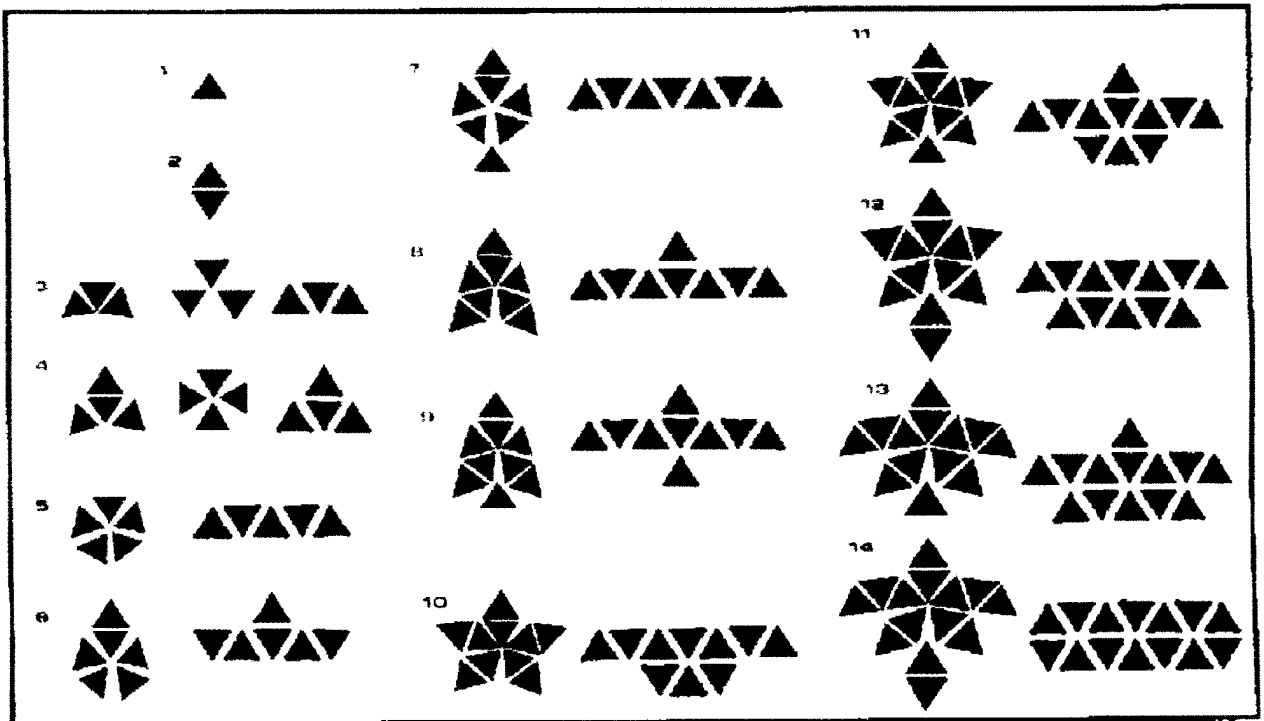


Figure 2, 3, & 4 show you where you can place these awards on your uniforms.

Figure 2

Figure 3

Figure 4

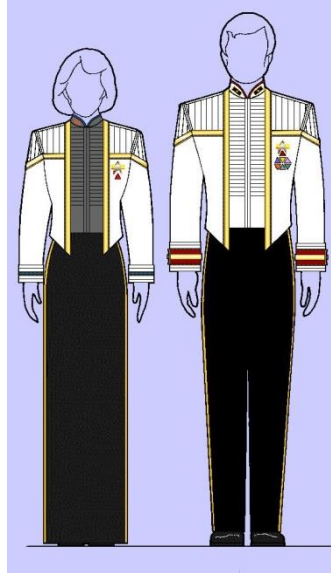
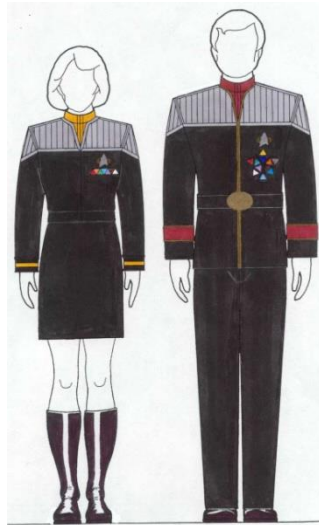


Figure 2 shows the Original Series dress uniform from such episodes as “Journey to Babel.” The awards are worn on the upper left breast.

Figure 3 shows the current NEXT GENERATION, DEEP SPACE NINE uniform both Officer’s and Flag Officer’s version. The awards are placed again on the upper left breast just under to comm.-badge.

Figure 4 shows the current STAR TREK: INSURRECTION Dress version both male and female variations. Again the awards are worn on the upper left breast just under the comm.-badge.

The placement of the awards on the various uniforms is fairly universal; they are always worn in the upper left breast, the only difference being the comm.-badge in the NEXT GENERATION and beyond uniforms.

# AWARDS



Communications  
Excellence



Unit  
Commendation



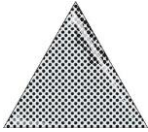
Citation for  
Meritorious  
Service



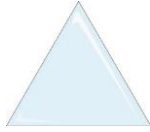
Star  
Cross



Department Chief  
of the Year



Decoration for  
Conspicuous  
Service



Attendance  
Excellence



Unit Distinguished  
Service Award



"Final Frontier"  
Award



Meritorious Unit  
Commendation



Member of  
The Year



"E"  
Award



Pretares Award  
Of Commendation



Scholastic  
Achievement



USS Tiburon  
Class of Excellence



Department  
Achievement  
Award



"Let Me Help"  
Award



Medal of  
Honor



Purple  
Heart



Campaign Citation



Distinguished  
Service Award



USS Tiburon Honor  
Roll



“Dearest Blood”  
Decoration



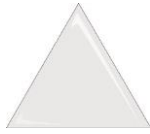
Recruitment  
Award



Joint Meritorious  
Service Award



“Legion of Merit”  
Award



Meritorious  
Service



“Legion of Honor”